
Daily Scrum Meeting Minutes (Day 4)

Attendees: Ajani Cole, Serkene Delice, Christian Mendez, Haruki Horiuchi, Ashley Agbonkhese

Start time: 10:00 pm

End time: 11:00 pm

Sekens Delice

- **How many hours did I work since the last meeting?**
 - 3 hours
- **What was done since the last scrum meeting?**
 - Working towards finalizing the project. The poster is completed
- **What is planned to be done until the next scrum meeting?.**
 - Attending the Showcase
- **What are the hurdles?**
 - Time scheduling

Ajani Cole

- **How many hours did I work since the last meeting?**
 - 3 hours
- **What was done since the last scrum meeting?**
 - Finalizing the project documentations.
- **What is planned to be done until the next scrum meeting?**
 - Finishing testing.
- **What are the hurdles?**
 - Time management

Christian Mendez

- **How many hours did I work since the last meeting?**
 - 3 hours
- **What was done since the last scrum meeting?**
 - Continue on project features and getting final deliverables ready.
- **What is planned to be done until the next scrum?**
 - Continue with the same and attend the showcase.
- **What are the hurdles?**
 - Time management.

Haruki Horiuchi

- **How many hours did I work since the last meeting?**
 - 3 hours
- **What was done since the last scrum meeting?**
- Discussed plans for tomorrow
- ○ **What is planned to be done until the next scrum meeting?**
- Attend showcase
- **What are the hurdles?**
 - Time management.

Ashley Agbonkhese

- **How many hours did I work since the last meeting?**
 - 3 hours
- **What was done since the last scrum meeting?**
 - Preparation for showcase.
- **What is planned to be done until the next scrum meeting?**
 - Attend showcase.
- **What are the hurdles?**
 - Scheduling conflicts.